CSRMA California Sanitation Risk Management Authority

c/o ALLIANT INSURANCE SERVICES
100 Pine Street, 11th Floor, San Francisco, CA 94111
Tel: 415.403.1400
Insurance License No.: 0C36861
Fax: 415.874-4813

OFFICERS:
Craig Murray, President
805.684.7214
Sandeep Karkal, Vice President
415.892.1694

PAST PRESIDENTS:
Greg Baatrup
2018-2020
Paul Bushee
2014-2018

EXECUTIVE BOARD MEETING AGENDA

Date: **Wednesday, January 19, 2022**
Time: **4:15 PM**

LOCATION: Alliant Offices
100 Pine Street, 11th Floor
San Francisco, CA 94111

One tap mobile: US: +16699006833,,99985720126#,,,,*115021#
Meeting URL: https://alliantinsurance.zoom.us/j/99985720126?pwd=UUdVeEV6RmFNZmxaSGJETVRYK3pxUT09

A.	**CALL TO ORDER**		**A = Action**	
			I = Information	
B.	**PUBLIC & BOARD MEMBER COMMENTS**		**V = Verbal**	
			S = Separate	
C.	**CONSENT CALENDAR**		**H = Handout**	
	1.	**Meeting Minutes of December 6, 2021**	**A**	**p. 7**
		Recommendation: Approve minutes from their last meeting.		
	2.	**Demands as of December 1, 8 & 15, 2021**	**A**	**p. 18**
		Recommendation: Approve demands issued for payment.		
	3.	**Long Range Action Plan 2021/22 Update**	**I**	**p. 22**
		Recommendation: Review the 2021/22 Long Range Action Plan.		
D.	**CLOSED SESSION TO DISCUSS PENDING CLAIMS**			
	Action may be taken per Government Code Section 54956.95		**A**	
	See reverse for full listing of claims to be discussed.			
E.	**GENERAL ADMINISTRATION**			
	1.	**Reporting and Ratification of Claims Settlements**	**A/V**	
		Recommendation: Recieve report and ratify claims settlements approved in closed session.		
	2.	**Resolution Recognizing the Contributions of Betty Burnett**	**A**	**p. 32**
		Recommendation: Review and recommend a resolution honoring the contributions of Betty Burnett.		
	3.	**Resolution Recognizing the Contributions of Ben Munoz**	**A**	**p. 34**
		Recommendation: Review and recommend a resolution honoring the contributions of Ben Munoz.		
	4.	**Resolution Recognizing the Contributions of Chad Davisson**	**A**	**p. 36**
		Recommendation: Review and recommend a resolution honoring the contributions of Chad Davisson.		
F.	**OFFICER/PROGRAM DIRECTORS/COMMITTEE REPORTS**			
	None			
G.	**POOLED LIABILITY PROGRAM**			
	None			
H.	**PROPERTY PROGRAM**			
	None			
I.	**WORKERS' COMPENSATION PROGRAM**			
	None			
J.	**PRIMARY INSURANCE PROGRAM**			
	None			
K.	**LOSS CONTROL**			
	1.	**Strategic Partnerships to Expand Risk Control Offerings**	**A**	**p. 38**
		Recommendation: Review and Discuss Strategic Partnerships to Expand Risk Control Offerings.		
L.	**INFORMATION ITEMS**			
	1.	**Review of Board of Directors Meeting Agenda**	**V**	
	2.	***"Poem of the Day"***	**I**	**p. 41**

3.	**Article -** ***Addressing Gender Identity And Sexual Orientation Requests From Employees***	**I**	**p. 43**
4.	**Article -** ***Online Account Takeover Fraud Spiking: Are Unique And Strong Passwords The Answer?***	**I**	**p. 45**
5.	**CSRMA 2022 Meeting Calendar**	**I**	**p. 47**
6.	**CSRMA Organizational Chart**	**I**	**p. 48**
7.	**CSRMA Service Team**	**I**	**p. 49**

Recommendation: Review the presented Information Items.

M. ADJOURNMENT

The next meeting is scheduled for April 14, 2022.

Per Government Code section 54954.2, persons requesting disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, are requested to contact Alliant at (415) 403-1400 twenty-four hours in advance of the meeting. Entrance to the meeting location requires routine provision of identification to building security. However, CSRMA does not require any member of the public to register his or her name, or to provide other information, as a condition to attendance at any public meeting and will not inquire of building security concerning information so provided. See Government Code section 54953.3.

CARL WARREN & COMPANY
Claims Management and Solutions

A VENBROOK Company

CSRMA - Claim Register

Report Criteria: Feature Status <> C And Tier 1 = CAL SANITATION RMA And As-Of Transaction Begin Date = And As-Of Transaction End Date = And Loss Run? = Yes | Row Count: 94 | Report Run: 1/1/2022 04:33 AM

Member District	Claim Number	Claimant Name	Coverage	Claimant Number	Date Of Loss	Claim Date Reported
CARMEL AREA WASTEWATER DISTRICT	1951140	WATSON TRUST, RUTH G.	PROPERTY DAMAGE	1	10/28/2016	10/31/2016
CARMEL AREA WASTEWATER DISTRICT	3020801	Watson, Mary & John	PROPERTY DAMAGE	1	09/27/2021	09/28/2021
CARPINTERIA SANITARY DISTRICT	3019758	Hernandez, Mario	PROPERTY DAMAGE	1	08/23/2021	08/25/2021
CARPINTERIA SANITARY DISTRICT	3019758	Kuk, Han S.	BODILY INJURY	2	08/23/2021	08/25/2021
CARPINTERIA SANITARY DISTRICT	3019758	Kuk, Han S.	PROPERTY DAMAGE	2	08/23/2021	08/25/2021
CARPINTERIA SANITARY DISTRICT	3019758	Jun, Han H.	PROPERTY DAMAGE	3	08/23/2021	08/25/2021
CARPINTERIA SANITARY DISTRICT	3019758	Jun, Han H.	BODILY INJURY	3	08/23/2021	08/25/2021
CARPINTERIA SANITARY DISTRICT	3019758	Barrero, Alex	PROPERTY DAMAGE	4	08/23/2021	08/25/2021
CARPINTERIA SANITARY DISTRICT	3019758	Donnelly, Douglas R.	PROPERTY DAMAGE	5	08/23/2021	08/25/2021
CENTRAL MARIN SANITATION AGENCY	3026336	Anderson, Kai	PROPERTY DAMAGE	1	10/24/2021	10/25/2021
ENCINA WASTEWATER AUTHORITY	1998589	[redacted]	EMPLOYMENT PRACTICES	1	04/15/2019	08/19/2019
HOMESTEAD VALLEY SANITARY DISTRICT	1991730	PINTO, RADOVAN Z.	PROPERTY DAMAGE	1	02/14/2019	02/26/2019
LAKE ARROWHEAD COMMUNITY SERVICES DISTRI	1955358	TOLIVER, LEROY	BODILY INJURY	1	01/22/2017	01/23/2017
LAKE ARROWHEAD COMMUNITY SERVICES DISTRI	1955358	TOLIVER, LEROY	PROPERTY DAMAGE	1	01/22/2017	01/23/2017
LAKE ARROWHEAD COMMUNITY SERVICES DISTRI	1955358	TOLIVER, ANNA	BODILY INJURY	4	01/22/2017	01/23/2017
LAKE ARROWHEAD COMMUNITY SERVICES DISTRI	1955358	STERBA, MARK & JEANNE	PROPERTY DAMAGE	5	01/22/2017	01/23/2017
LAKE ARROWHEAD COMMUNITY SERVICES DISTRI	3020661	Rjeily, Tim	PROPERTY DAMAGE	1	09/22/2021	09/23/2021
LAKE ARROWHEAD COMMUNITY SERVICES DISTRI	3025956	Shaw, Mark	PROPERTY DAMAGE	1	10/14/2021	10/15/2021
LAS GALLINAS VALLEY SANITARY DISTRICT	3006388	MENON, RAJU	PROPERTY DAMAGE	1	11/04/2020	11/04/2020
MONTARA WATER AND SANITARY DISTRICT	3015662	THATCHER, ERIC	PROPERTY DAMAGE	1	06/14/2021	06/15/2021
NORTH OF RIVER SANITARY DISTRICT	3004508	CASTLE, SHERRY	PROPERTY DAMAGE	1	08/26/2020	08/26/2020
NORTH OF RIVER SANITARY DISTRICT	3004508	HOLLAND, MATT	PROPERTY DAMAGE	2	08/26/2020	08/26/2020
NORTH OF RIVER SANITARY DISTRICT	3004508	VANCE, SHILOH	PROPERTY DAMAGE	3	08/26/2020	08/26/2020
NORTH OF RIVER SANITARY DISTRICT	3004508	BONNET, DON	PROPERTY DAMAGE	7	08/26/2020	08/26/2020
NORTH OF RIVER SANITARY DISTRICT	3004508	United Rentals	SUBROGATION	8	08/26/2020	08/26/2020
ROSS VALLEY SANITARY DISTRICT	3011659	SIX, BRIAN	PROPERTY DAMAGE	1	04/09/2021	04/09/2021
ROSS VALLEY SANITARY DISTRICT	3026185	Bortsline, Amy A.	PROPERTY DAMAGE	1	10/22/2021	10/22/2021
ROSS VALLEY SANITARY DISTRICT	3026208	Levy, Mark & Nora	PROPERTY DAMAGE	1	10/24/2021	10/24/2021
ROSS VALLEY SANITARY DISTRICT	3026209	Glassman, Jennifer	PROPERTY DAMAGE	1	10/24/2021	10/24/2021
ROSS VALLEY SANITARY DISTRICT	3026368	Larson, Rachelle	PROPERTY DAMAGE	1	10/25/2021	10/27/2021
ROSS VALLEY SANITARY DISTRICT	3026567	Naso, Mikel	PROPERTY DAMAGE	1	10/24/2021	11/03/2021
ROSS VALLEY SANITARY DISTRICT	3026568	Hirschbein, Alan & Megan	PROPERTY DAMAGE	1	10/24/2021	11/03/2021
ROSS VALLEY SANITARY DISTRICT	3026588	Pfeffer, Paula	PROPERTY DAMAGE	1	06/28/2021	11/03/2021
ROSS VALLEY SANITARY DISTRICT	3027276	Hart, Al	PROPERTY DAMAGE	1	08/17/2021	11/22/2021
ROSS VALLEY SANITARY DISTRICT	3027300	Lammers, Jim	PROPERTY DAMAGE	1	11/22/2021	11/22/2021
ROSS VALLEY SANITARY DISTRICT	3027300	Baxter, Ellen	PROPERTY DAMAGE	2	11/22/2021	11/22/2021
SANITARY DISTRICT NO. 5 OF MARIN COUNTY	1990523	O'DONNELL, CINDI	PROPERTY DAMAGE	1	01/30/2019	01/30/2019
SANTA MARGARITA WATER DISTRICT	1564019	LENNAR HOMES OF CA., .	PROPERTY DAMAGE	1	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO GRATTEAU, .	PROPERTY DAMAGE	10	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO TURNER, .	PROPERTY DAMAGE	11	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO FEHER, .	PROPERTY DAMAGE	12	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO, MALDONADO	PROPERTY DAMAGE	13	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO TIBER, .	PROPERTY DAMAGE	14	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MUELLER INDUSTRIES, .	PROPERTY DAMAGE	15	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO VANDERLO, .	PROPERTY DAMAGE	16	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO HERNANDE, .	PROPERTY DAMAGE	17	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO TRUJILLO, .	PROPERTY DAMAGE	18	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO TSOU, .	PROPERTY DAMAGE	19	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	KIDD, MICHAEL	PROPERTY DAMAGE	2	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	TRAVELERS ASO,, ABRAHAMS	PROPERTY DAMAGE	4	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO LAPPIN, .	PROPERTY DAMAGE	6	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO BAIN, .	PROPERTY DAMAGE	7	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	1564019	MERCURY ASO LUDWIG, .	PROPERTY DAMAGE	8	05/17/2011	05/18/2011
SANTA MARGARITA WATER DISTRICT	2005565	[redacted]	EMPLOYMENT PRACTICES	1	08/01/2018	12/20/2019
SEWER AUTHORITY MID-COASTSIDE	1996470	[redacted]	EMPLOYMENT PRACTICES	1	06/14/2019	06/25/2019
SOUTH ORANGE COUNTY WASTEWATER DISTRICT	3028077	Fischl, Brian	BODILY INJURY	1	05/23/2021	12/15/2021
STEGE SANITARY DISTRICT	3007397	JONES, BILL	PROPERTY DAMAGE	1	12/13/2020	12/14/2020
STEGE SANITARY DISTRICT	3019068	Mosher, KEITH	PROPERTY DAMAGE	1	07/30/2021	07/30/2021
STEGE SANITARY DISTRICT	3027100	Shimoni, Yuval	PROPERTY DAMAGE	1	02/01/2020	11/12/2021
TAHOE-TRUCKEE SANITATION AGENCY	1997209	[redacted]	EMPLOYMENT PRACTICES	1	07/17/2018	07/17/2019
TRIUNFO SANITATION DISTRICT	3028042	Sevack, Brendan	BODILY INJURY	1	07/03/2021	12/10/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3025734	Davis-Wilson, Debbie	BODILY INJURY	1	04/02/2021	10/05/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026316	Wiseman, Jessica	PROPERTY DAMAGE	1	10/24/2021	10/26/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026321	Alvarez, Maria	PROPERTY DAMAGE	1	10/24/2021	10/26/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026322	Fleming, Olivia	PROPERTY DAMAGE	1	10/24/2021	10/26/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026323	Jimenez, Guadalupe	PROPERTY DAMAGE	1	10/24/2021	10/26/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026324	Edmonds, Sara	PROPERTY DAMAGE	1	10/24/2021	10/26/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026324	Robinson, Daina	PROPERTY DAMAGE	2	10/24/2021	10/26/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026385	Weary, Eloise	PROPERTY DAMAGE	1	10/24/2021	10/27/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026387	Joseph, Quentin	PROPERTY DAMAGE	1	10/24/2021	10/27/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026405	Rapacan, Lydia	PROPERTY DAMAGE	1	10/24/2021	10/28/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3026539	Owens, Latonja	PROPERTY DAMAGE	1	10/24/2021	11/02/2021
VALLEJO FLOOD AND WASTE WATER DISTRICT	3027204	Yiu, Jenny	PROPERTY DAMAGE	1	10/24/2021	11/18/2021
VENTURA REGIONAL SANITATION DISTRICT	3028388	Sevack, Brendan	BODILY INJURY	1	07/03/2021	12/09/2021

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CSRMA - Claim Register

Report Criteria: Feature Status <> C And Tier 1 = CAL SANITATION RMA And As-Of Transaction Begin Date = And As-Of Transaction End Date = And Loss Run? = Yes | Row Count: 94 | Report Run: 1/1/2022 04:33 AM

Member District	Claim Number	Claimant Name	Coverage	Claimant Number	Date Of Loss	Claim Date Reported
VICTOR VALLEY WASTEWATER RECLAMATION AUT	1980783	[redacted]	EMPLOYMENT PRACTICES	1	05/21/2018	05/21/2018
WEST BAY SANITARY DISTRICT	1973920	CHAN, TONY.	PROPERTY DAMAGE	1	07/01/2016	12/07/2017
WEST BAY SANITARY DISTRICT	1973920	ODEN, PEBBLES	PROPERTY DAMAGE	2	07/01/2016	12/07/2017
WEST BAY SANITARY DISTRICT	1973920	VESTRYS, CHRISTOPHER	PROPERTY DAMAGE	3	07/01/2016	12/07/2017
WEST BAY SANITARY DISTRICT	1973920	MORENO, JULIO	PROPERTY DAMAGE	4	07/01/2016	12/07/2017
WEST BAY SANITARY DISTRICT	1982103	1740 OAK AVE LP, .	PROPERTY DAMAGE	1	08/18/2015	06/20/2018
WEST BAY SANITARY DISTRICT	3019067	Gershifield, Kristin	PROPERTY DAMAGE	1	07/29/2021	07/29/2021
WEST COUNTY WASTEWATER DISTRICT	1960263	INSALCO, ROBERT AND, LOMAX, LESLIE	PROPERTY DAMAGE	1	02/16/2017	04/19/2017
WEST COUNTY WASTEWATER DISTRICT	1960263	WONG/DU, MARY & LUCAS	PROPERTY DAMAGE	2	02/16/2017	04/19/2017
WEST VALLEY SANITATION DISTRICT	1992584	YOUNGBLOOD, FRANKIE & DORIS	PROPERTY DAMAGE	1	03/17/2019	03/19/2019
WEST VALLEY SANITATION DISTRICT	1992584	RAMACCIOTTI, MARIA	BODILY INJURY	2	03/17/2019	03/19/2019
WEST VALLEY SANITATION DISTRICT	1992584	RAMACCIOTTI, MARIA	PROPERTY DAMAGE	2	03/17/2019	03/19/2019
WEST VALLEY SANITATION DISTRICT	1992584	RAMACCIOTTI, SOPHIA	BODILY INJURY	4	03/17/2019	03/19/2019
WEST VALLEY SANITATION DISTRICT	1992584	RAMACCIOTTI, GIULIANA	BODILY INJURY	5	03/17/2019	03/19/2019
WEST VALLEY SANITATION DISTRICT	1999847	MASRI, LAURA, DBA 5TH AVE CON	BODILY INJURY	1	06/09/2017	09/25/2019
WEST VALLEY SANITATION DISTRICT	1999847	MASRI, ALINA	BODILY INJURY	2	06/09/2017	09/25/2019
WEST VALLEY SANITATION DISTRICT	1999847	5TH AVENUE , CONSIGNMENT	PROPERTY DAMAGE	3	06/09/2017	09/25/2019
WEST VALLEY SANITATION DISTRICT	3000916	WAYMAN, CLAYATON	PROPERTY DAMAGE	1	01/29/2020	05/27/2020
WEST VALLEY SANITATION DISTRICT	3026894	Auger, Robert	PROPERTY DAMAGE	1	11/12/2021	11/12/2021
WEST VALLEY SANITATION DISTRICT	3027879	Lai, Sharon	PROPERTY DAMAGE	1	12/04/2021	12/10/2021

C.S.R.M.A. WC
Excess Report by Year Total Incurred Limit >= $100,000

Filters Selected:
Claim Status: O

As of: 12/31/2021

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Claim Type	Claimant Name	Account Name	Date of Loss
Indemnity	Baggerly, Russ	Ojai Valley Sanitary District	12/17/2018
	Banuelos, Martin	Oro Loma Sanitary District	09/12/2017
	Barber, David	Santa Margarita Water District	08/03/2017
	Buchholz, Robert J	Las Gallinas Valley Sanitary D	01/03/2020
	Carrera, Benjamin	Victor Valley Wastewater Distr	11/04/2019
	CEBALLOS, RAFAEL S	Ventura Regional Sanitation Di	03/09/2020
	Eastland, Jerry	Delta Diablo	05/15/2015
	Fiore, Alan	Central Marin Sanitation Agenc	05/24/2016
	Ford, Thomas S	Central Contra Costa Sanitary	08/13/2019
	GALLAHER, RAYMOND	Ventura Regional Sanitation Di	02/24/2019
	Godinez, Ignacio	Ventura Regional Sanitation Di	09/06/2010
	Grabowski, Mathew	Union Sanitary District	11/09/2015
	Griewe, Adam	Santa Margarita Water District	10/05/2020
	Grubka, Steven	Central Contra Costa Sanitary	09/08/2017
	Kupel, Nora	West Valley Sanitation Distric	10/21/2013
	Martinez, David E	Central Contra Costa Sanitary	10/10/2015
	Mayor, Joseph	Ross Valley Sanitary District	12/08/2013
	Mueller Piombo, Gretchen	Central Marin Sanitation Agenc	02/07/2017
	Mueller Piombo, Gretchen	Central Marin Sanitation Agenc	08/30/2017
	Pelupessy, Louis A	Ventura Regional Sanitation Di	05/11/2016
	Pelupessy, Louis A	Ventura Regional Sanitation Di	07/19/2019
	Pettit, Bob	Ventura Regional Sanitation Di	12/30/2014
	Ray, Steven P	Fairfield/Suisun Sewer Distric	05/16/2019
	Rojo, Jamie	Union Sanitary District	09/24/2020
	Sauceda, Marty V	Dublin San Ramon Services Dist	06/29/2017
	Simmons, Paul G	Union Sanitary District	02/07/2018
	Solari, Tom	Union Sanitary District	08/24/2020
	Tarnowski, Allen P	Union Sanitary District	10/03/2018
	Tarnowski, Allen P	Union Sanitary District	11/07/2016
	Tyler, Alan	Santa Margarita Water District	04/24/2019
	Valdez, Michael A	Ventura Regional Sanitation Di	12/18/2018
	Valdez, Michael A	Ventura Regional Sanitation Di	04/19/2019
	Van Horn, James	Carmel Area Wastewater Distric	08/04/2011
	Wilkinson, Edward	South Tahoe Public Utility Dis	01/24/2014
	Wright, Robert P	Delta Diablo	09/01/2018

Claim Type	Claimant Name	Account Name	Date of Loss
Future Medical	Acosta, Victor	Ventura Regional Sanitation Di	03/11/2014
	Armstrong, Albert D	West Valley Sanitation Distric	11/10/1998
	Ayers, James K	Vallejo Flood and Wastewater D	09/11/2002
	Baello, Jacqueline	Delta Diablo	02/24/2016
	Baker, Jacob	Lake Arrowhead Community Servi	01/06/2005
	Bamber, Gary	West Valley Sanitation Distric	06/25/2004
	Baxter, Kenneth	Dublin San Ramon Services Dist	08/25/2015
	Benitez, Victor	Ironhouse SD	03/31/2016
	Branum, Aaron	Lake Arrowhead Community Servi	02/14/2014
	Carpenter, Cathy	Vallejo Flood and Wastewater D	05/19/2017
	Comito, Anthony J	Montecito Sanitary District	11/16/1995
	Culbertson, Robert J	Union Sanitary District	09/24/2017
	Dincau, Dustin	Ventura Regional Sanitation Di	01/10/2018
	Dugan, Jodey	Santa Margarita Water District	03/28/2007
	Dvorak, Josef P	South Tahoe Public Utility Dis	10/11/2006
	Flanders, Dolores	Central Contra Costa Sanitary	04/16/2009

C.S.R.M.A. WC
Excess Report by Year Total Incurred Limit >= $100,000

Filters Selected:
Claim Status: O

As of: 12/31/2021

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Claim Type	Claimant Name	Account Name	Date of Loss
	Foged, Larry	Novato Sanitary District	08/08/2008
	Ford Sr, Thomas	Central Contra Costa Sanitary	06/22/2009
	Gonzales, Frank	Carpinteria Sanitary District	06/19/2001
	Gregory, Leonard J	Union Sanitary District	09/10/1993
	Grubka, Steven	Central Contra Costa Sanitary	09/18/2007
	Hernandez, Ralph	Delta Diablo	04/17/1997
	Inman, Erin	Ventura Regional Sanitation Di	05/06/2014
	Jenkins, David	South Orange County Wastewater	01/29/2001
	Jones, Lorine	Silicon Valley Clean Water	10/05/2005
	Jones, Michael J	South Tahoe Public Utility Dis	06/05/2017
	Keeton, Bonnie	Central Contra Costa Sanitary	05/17/2014
	Lofgren, Russell	Delta Diablo	11/25/1997
	Marin, James	Union Sanitary District	11/01/1990
	McClease, Georgiana	Central Contra Costa Sanitary	04/12/2006
	Moore, James	Ironhouse SD	11/25/2015
	Moraida, Christopher	South Tahoe Public Utility Dis	04/04/2005
	Myers, Charles	West County Wastewater Distric	06/14/2016
	Rosen, Michael	Central Contra Costa Sanitary	01/24/2018
	Smith, David	Ironhouse SD	04/09/2012
	Snyder, Kyle	Monterey One Water	01/09/2018
	Strickland, David L	South Tahoe Public Utility Dis	08/25/1998
	Synsteby, Eric	Monterey One Water	09/21/2000
	Thompson, Franklin	Union Sanitary District	10/14/2000
	Turk, Donald	Central Contra Costa Sanitary	06/24/2009
	Vasut, Victor	Union Sanitary District	11/26/2011
	Wilhite, Randy L	Oro Loma Sanitary District	09/16/2002

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY
EXECUTIVE BOARD MEETING TELECONFERENCE
SAN FRANCISCO, CA
DECEMBER 6, 2021

MEMBERS & OFFICERS PRESENT

Mr. Craig Murray, President, Carpinteria Sanitary District
Mr. Sandeep Karkal, Vice-President, Novato Sanitary District
Mr. Jason Warner, Treasurer-Auditor, Oro Loma Sanitary District
Ms. Melissa Morton, Vallejo Flood and Wastewater District
Mr. Roland Williams, Castro Valley Sanitary District; arrived 10:10 a.m.
Ms. Michelle Gallardo, Dublin-San Ramon Services District
Ms. Betty Burnett, South Orange County Wastewater Authority
Mr. Steve Wagner, Goleta Sanitary District
Ms. Teresa Herrera, Silicon Valley Clean Water

MEMBERS & OFFICERS ABSENT

Mr. George Emerson, Secretary, Goleta Sanitary District

GUESTS & CONSULTANTS

Mr. Dennis Mulqueeney, Alliant Insurance Services, Inc.
Mr. Seth Cole, Alliant Insurance Services, Inc.
Mr. P.J. Skarlanic, Alliant Insurance Services, Inc.
Mr. Myron Leavell, Alliant Insurance Services, Inc.
Mr. David Blakeley, Alliant Insurance Services, Inc.
Mr. David Patzer, DKF Solutions Group
Mr. Byrne Conley, Gibbons & Conley
Mr. Alan Dialon Carl Warren & Company
Ms. Shari Huff, Carl Warren & Company

A. CALL TO ORDER

The meeting was called to order by President Craig Murray at 10:03 a.m.

B. PUBLIC & BOARD MEMBER COMMENTS

None.

C. CONSENT CALENDAR

C.1. Meeting Minutes – August 11 and October 5, 2021

The minutes of the meetings on August 11 and October 5, 2021 were reviewed.

C.2. Demands as of August 1 & 15, September 1 & 15, October 1 & 15 and November 1 & 15, 2021

The Executive Board reviewed the demands as of August 1 & 15, September 1 & 15, October 1 & 15 and November 1 & 15, 2021.

C.3. CSRMA Investment Performance Review

The Executive Board reviewed the CSRMA Investment Performance Review for the quarter ended September 30, 2021 prepared by PFM Asset Management Group.

A motion was made to approve the Consent Calendar as presented above.

MOTION: Steve Wagner **SECOND:** Teresa Herrera **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

D. CLOSED SESSION TO DISCUSS PENDING CLAIMS

The Board entered Closed Session at 10:05 a.m. pursuant to Government Code Section 54956.95. The Board left Closed Session at 10:52 a.m., at which time it was announced that legal counsel was provided direction concerning the disposition of certain claims, however no final settlements were approved, nor was any action taken.

E. GENERAL ADMINISTRATION

E.1. Reporting and Ratification of Claims Settlements

None.

E.2. Trustees E & O Renewal

Seth Cole reported that CSRMA's Trustees Errors & Omissions coverage is due to renew on December 31, 2021. Seth reviewed the renewal options as with the Executive Board with no changes in terms or condition. The increase in premium is due to a 5% rate increase coupled with the increase in member contributions.

This cover is designed to protect the CSRMA entity, the Board and Committee members for decisions made by the Board and Committees. CSRMA currently purchases $5,000,000 in limits with a $15,000 deductible.

A motion was made to renew the Trustee Errors & Omissions coverage with the incumbent carrier effective December 31, 2021 at $5,000,000 in limits with a $15,000 deductible at a cost of $33,315 plus taxes and fees and to purchase TRIA coverage for an additional $333 in premium plus taxes & fees.

MOTION: Melissa Morton **SECOND:** Sandeep Karkal **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

E.3. 2020-21 Fiscal Year Audit

Seth Cole reviewed the 2020-2021 financial audit which was presented in November to the Finance Committee by James Marta of James Marta & Company. Seth reported that overall, revenues are up $1.3M, while the Net Position decreased $791,000 over last year. Total assets increased $1.4M.

Seth noted the following highlights: CSRMA has paid $15.7M in dividends to members over the last 10 years, and retrospective contribution returns of $5.3M; with a decrease in net position of $9.5M over that time, CSRMA has $6.4M of equity: Workers' Compensation $2.1M and Pooled Liability $4.1M.

In summary, the audit opinion is unmodified with no internal control deficiencies. The Pooled Liability Program is meeting the equity targets, and the Workers' Compensation Program continues working towards meeting the CAJPA benchmarks.

James Marta will present the final audit to the Board of Directors at their January 2022 meeting.

A motion was made to recommend the 2020-2021 Fiscal Year Audit to the Board of Directors for adoption.

MOTION: Sandeep Karkal **SECOND:** Steve Wagner **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

E.4. Financial Audit Contract

P.J. Skarlanic reviewed the item with the Executive Board. Last year, CSRMA extended the contract for annual financial audit services with James Marta & Company LLP for one-year through the completion of the audited financials as of June 30, 2021. Engagement partner responsibilities rotated from David Becker, CPA to James Marta, CPA, ARPM in accordance with Government Code Section 12410.6 (b). James Marta & Company LLP has provided CSRMA with

a proposal for a new contract for three additional years, at a fee of $21,240, $22,170 and $22,945 for the years ending June 30, 2022, 2023 and 2024, respectively.

The Finance Committee is recommending that the Executive Board approve a new contract with James Marta & Company LLP to perform the annual financial audit for the years ending June 30, 2022, 2023 and 2024.

A motion was made to approve the three-year contract as proposed with James Marta and Company to conduct the audit process at a fee of $21,240, $22,170 and $22,945 for the years ending June 30, 2022, 2023 and 2024, respectively.

MOTION: Melissa Morton **SECOND:** Betty Burnett **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

F. OFFICER/PROGRAM DIRECTORS/COMMITTEE REPORTS

F.1. Long Range Action Plan – 2021/22 - DRAFT

P.J. Skarlanic reviewed the item with the Executive Board. As a result of discussion at the Long Range Planning Session held in October, the Program Administrators have drafted a Long Range Action Plan for 2021/22, consisting of the following four (4) action items:

I. Strategic Partnerships to Expand Risk Control Offerings
II. Rebuilding Rick Control Online
III. Captive Insurance Company Formation – Phase I, Feasibility Study
IV. Sewer Backup Prevention and Mitigation Strategies

The draft Action Plan was attached to this item for the Executive Board's review and consideration. There was discussion regarding the "captive" item and the actions to be taken to commence a feasibility study and next steps "as necessary".

A motion was made to adopt the draft 2021/22 Long Range Action Plan with the noted amendments.

MOTION: Melissa Morton **SECOND:** Roland Williams **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

F.2. Captive Insurance Company

Seth Cole explained that the LRP Action Plan detailed the Captive Insurance Company discussion in the previous item. As discussed, the next steps are for Alliant to have informal discussions with Seth Madnick on best approach and lines of coverage before we spend CSRMA's money on a formal feasibility study. The Program Administrators had been waiting for the financial audit to take this next step.

F.3. 2022 Proposed Meeting Calendar

Seth Cole reviewed the 2022 proposed meeting Calendar with the Executive Board. Seth reminded everyone to please let the Program Administrators know if any scheduling conflicts should arise.

As the Executive Board just held the Long Range Planning Session for 2021 in October, it was determined that we should conduct the next planning session in April 2022 as a "lite" session and then resume the normal schedule of a full Long Range Planning Session again in March 2023.

A motion was made to adopt the 2022 CSRMA Meeting Calendar as presented.

MOTION: Melissa Morton **SECOND:** Sandeep Karkal **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

G. Pooled Liability Program

G.1. Actuarial Study

Seth Cole reviewed CSRMA's Pooled Liability Program Actuarial Study as of June 30, 2021, prepared by Tracy Fleck of Aon. In summary, at the expiring $500,000 self-insured retention and a 70% confidence level, Aon is projecting a funding level of $2,399,000 for 2022; an increase of 7.97% largely due to loss development in the Program coupled with an increase in the rating basis (payroll and the addition of a new member). A 2.5% discount rate was used to project funding and estimate outstanding liabilities. The increase in the outstanding liabilities was primarily due to a handful of large General Liability claims.

AON's presentation was provided as an attachment to the agenda item for the Executive Board's review.

G.2. Retrospective Rating Calculation at 12/31/21

Seth Cole reported that the retrospective rating calculation as of December 31, 2021 is complete and that the results by member can be found on the spreadsheet summarized on page 73. Seth indicated that the Pooled Liability Program Committee is recommending that a total of $759,653

be collected from the membership. The adjustments will appear as either a debit or credit on the member's renewal invoice.

The Program Administrators have reached out to those members with amounts due.

A motion was made that a net adjustment of $759,653 be added to member invoices.

MOTION: Betty Burnett **SECOND:** Melissa Morton **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

G.3. Program Year 36 (2021/22) Renewal

Seth Cole reported that the Pooled Liability Program will be renewing December 31, 2021. Seth reviewed the table on page 74 of the agenda packet summarizing the renewal with the Executive Board.

The Pool Deposits projected by the actuary are up $177,000. The increase of 7.97% is largely due to loss development in the Program coupled with an increase in the rating basis (payroll and the addition of Nevada County Sanitation District to the Program).

The estimated reinsurance and excess liability renewal came in better than expected. Munich Re had originally wanted to add a wildfire exclusion (no exclusion was added) and Great American non-renewed their participation on the Program. AWAC increased their participation from $5M to $10M to pick up the slack. The overall coasts were up 22.6%. This was due primarily to insurance market conditions and the addition of Nevada County Sanitation District to the Program. Munich Re is the reinsurer currently providing coverage in excess of the pooled layer ($10M x $500K). Munich Re offered renewal terms at the expiring structure. Berkley Public Entity provides the next layer of reinsurance ($5M x $10M). Berkley also offered renewal terms at the expiring structure.

Safety National Casualty Corporation as well as other reinsurance and excess liability markets were approached to potentially participate on the reinsurance / excess insurance tower. Safety National would require a $1M SIR and could only offer a $5M limit on the lead layer.

Total limits of coverage in the Program remain at $25,500,000. Overall, total costs for the Program increased 13.58% due to a myriad of factors including an increase in member payroll, higher than expected loss development, changes to the re/insurance placement structure and the addition of a new member. The percentage change in total cost for individual members varied based on changes in exposure. Seth noted that the overall increase would have been 9.38% without Nevada County Sanitation District.

The Fixed Expense (JPA Charge) is expected to increase by 16.12%, driven primarily by the risk control work plan and planned upgrade to Risk Control Online.

The total expected renewal costs are $6,224,177 before consideration of retrospective rating adjustments at the current $500,000 SIR Level and expiring limits.

A motion was made to renew the Pooled Liability Program at a total cost not to exceed $6,224,177 before consideration of retrospective rating adjustments at the current SIR level of $500,000, at the expiring limits.

MOTION: Betty Burnett **SECOND:** Melissa Morton **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

G.4. Dividend Calculation as of 12/31/21

Seth Cole reported that the dividend calculation was completed. The Pooled Liability Program Policy & Procedure No. 5-L, which was modified last year, allows for dividends to be declared from completed program years if the following requirements are met:

- Dividends can be declared only if, on an aggregate basis, all eligible program years are fully funded at the confidence level established in the procedure, and the retained fund amount is in excess of seven (7) times the pooled layer program's per occurrence limit currently in force prior to the dividend calculation, subject to a minimum retained fund balance in the program after the dividend is calculated in the amount of $5,000,000.

- Dividends cannot be declared sooner than five years after expiration of a program year.

- No more than 25% of any years' retained earnings will be declared as dividends.

As of June 30, 2021, the Pooled Liability Program audited retained fund amount was $4,066,572, and therefore dividends are not eligible for declaration.

H. PROPERTY PROGRAM

None.

I. WORKERS' COMPENSATION PROGRAM

I.1. Workers' Compensation Excellence Award

David Patzer received the following applications and reviewed them with the Executive Board:

- Sewer Authority Mid-Coastside
- Lake Arrowhead Community Services District

- Castro Valley Sanitary District
- South Orange County Wastewater Authority
- Stege Sanitary District

All applications met the criteria and were recommended by the Workers' Compensation Committee to receive the Workers' Compensation Excellence Award. Stege Sanitary District's award is contingent on the District providing some additional information on Standard Operating Procedures by the end of the year as they misinterpreted the instructions.

This is the second time this set of application was used for the application metrics and will be revised for next year.

A motion was made to recommend to the Board of Directors that Sewer Authority Mid-Coastside, Lake Arrowhead Community Services District, Castro Valley Sanitary District, South Orange County Wastewater Authority and Stege Sanitary receive the Workers' Compensation Excellence Award.

MOTION: Michelle Gallardo **SECOND:** Melissa Morton **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

J. PRIMARY INSURANCE PROGRAM

J.1. Program Renewal

Seth Cole reported that the Primary Insurance Program (PIP) will be renewing on December 31, 2021, with the Allied World Assurance Company WaterPlus Insurance Program (AM Best Rated A XV). The policy terms and conditions will remain the same as expiring.

The total cost for the renewal is $765,859, representing an 11.66% increase. The increase in Estimated Insurance Premium (Net) is the result of an average rate increase of 12% and changes in the exposure (i.e. budget, number of vehicles) and losses for individual member agencies. The Program Directors Fee and JPA Charge come from the Board approved budget.

Given the expected premium increase, the Program Administrators marketed coverage to the Glatfelter Public Practice Program for Water Entities. Glatfelter was unable to provide a competitive option, citing their 2022 target rates for this class and their reluctance to offer terms for all Program members.

A motion was made to renew the PIP program with the Allied World Assurance Company Insurance Program at a total cost not to exceed $765,859.

MOTION: Melissa Morton **SECOND:** Sandeep Karkal **MOTION CARRIED**

AYES:	Burnett, Gallardo, Herrera, Karkal, Morton, Murray, Wagner, Warner, Williams
NAYS:	None
ABSTAIN:	None
ABSENT:	Emerson

K. LOSS CONTROL

K.1. Employment Practices Liability Incentive Program

David Patzer reviewed the item with the Executive Board. As a result of discussion at the 2020 Long Range Planning Session, the Executive Board directed the Program Administrators to develop strategies to address the increase in Employment Practices Liability (EPL) frequency and severity.

The Pooled Liability Committee recommended the Executive Board consider adoption of an incentive program intended to reduce the frequency of employment practices liability claims as described below:

- **Incentive:** Increase the EPL deductible to $75K for all members and hold 10 virtual management level trainings annually on topics recommended by Liebert Cassidy Whitmore (LCW). Members who meet the criteria annually will have the EPL deductible reduced to $25,000.

- **Criteria:**
  - Provide documentation that at least 80% of their senior management and supervisory team (i.e. General/District Manager, department/section managers/coaches, department/section supervisors/leads) have attended at least 6 hours of LCW instruction, or equivalent over a 3-year period;
    - Note: CSRMA will be providing 20+hours of EPL instruction annually going forward per Executive Board's direction
    - Note: all trainings can be completed virtually or in person

  - Provide sexual harassment training to all employees, managers and supervisors in accordance with CA law (2 hours every 2 years for supervisors and 1 hour every 2 years for non-supervisory staff).
    - Note: CA-compliant sexual harassment training is available to members at no cost on Vector Solutions.

  - Term: Proposed annual renewal based on program renewal date.

  - Application Based: Yes

  - Verification of Training: CSRMA-provided seminar registration lists to spot check applications and GM signed application attesting to the accuracy of the application.

There was discussion on the percentage of compliance required to qualify for a reduction in the deductible. This is due to some smaller agencies possibly having issues completing the necessary training on an annual basis due to staff size. The Program Administrators will discuss with the ad hoc committee.

David suggested that the Vector Solutions portal could be used to capture member attendance as it allows for tracking of outside training resources in the system. The Executive Board did not want the burden of tracking compliance to fall on the Program Administrators.

It was suggested that the program be made effective with the December 31, 2022 program renewal. This time frame will give members the opportunity to use the current year's training to meet the requirement. Seth Cole mentioned that the incentive plan would have to go to the full Board of Directors for final approval before implementation.

Direction was provided to the Program Administrators to further hone the criteria language and bring back to the Executive Board for further review.

K.2. Strategic Partnerships to Expand Risk Control Offerings

David Patzer reviewed the item with the Executive Board. At the 2021 Long Range Planning Session, the Executive Board directed the Program Administrators to develop ideas for partnering with public and private organizations to expand risk control service offerings for CSRMA members. These partnerships will provide a direct financial benefit to the participating organizations, like partnering with the PLAN JPA and WSRMP does with the Sewer and Stormwater Summit. David shared another example of a public partnership with the Executive Board:

- CSRMA budgeted $15k for cyber security training for the current fiscal year. CSRMA has secured an agreement with SCORE and NCCSIF to share the cost of the conducting 3 2hour virtual seminars as follows, saving CSRMA $6,368.
    - Cost for 3 cyber security virtual seminars: $16k
    - Pool Share:
        - CSRMA (58 members): $9,632
        - SCORE (17): $2,775
        - NCCSIF (22): $3,592

Opportunities exist to partner with private businesses to expand training offerings and save CSRMA money from its training budget, creating opportunities to offer additional training. For example:

- CSRMA routinely conducts 30-plus webinars annually. Many of these require payment to a speaker. The average speaker fee ranges from $600-$800 per 1hour webinar. DKF Solutions Group (*DKF)* conducts many of the same webinars at the same expense. If CSRMA and DKF were to split the cost for topics with mutual interest (*i.e. CalOSHA, collections worker technical skills, interpersonal skills, etc.)* the opportunity exists for CSRMA to save up to $12,000/year in training costs.

- In this scenario, DKF would like to open registration to their client list. The webinars would continue to be branded as CSRMA-provided but would include DKF as the host.
- There is no possibility any CSRMA member would not be able to attend any of the webinars due the registration being full.

The Program Administrators will explore opportunities and develop ideas partnerships with other organizations and report back to the Executive Board as part of the Long Range Action Plan.

L. INFORMATION ITEMS

L.1. ***Poem of the Day***

L.2. **Article -** ***PFAS Contamination Forces Eau Claire Wisconsin to Shut Down City's Wells***

L.3. **Article -** ***Cyber Risk In A New Era - US Utilities Are Cyber Targets And Need To Plan Accordingly***

L.4. **Article -** ***Environmental Insurers - Climate Change Will be a PFAS Liability Multiplier***

L.5. **Article -** ***No safe PFAS exposure level EPA toxicity drafts point that way***

L.6. **Article -** ***Prostate cancer Forever chemicals and high fat diet increased tumors in mice***

L.7. **CSRMA 2021 Meeting Calendar**

L.8. **CSRMA Organizational Chart**

L.9. **CSRMA Service Team**

The Executive Board reviewed the information items.

M. ADJOURNMENT

The meeting was adjourned at 12:42 p.m. The next meeting is scheduled for January 19, 2022 during the CASA Conference.

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY
DISBURSEMENT REGISTER GENERAL ACCOUNT NO. xxxxxx6936
DEMANDS AS OF December 1, 2021

DISB. #	VENDOR	INVOICE DATE	INVOICE NUMBER	AMOUNT	DESCRIPTION
	DKF SOLUTIONS GROUP, LLC - CCD				
		12/01/2021	20155	2,000.00	Vector Solutions Management
ACH - 327	**Total for DKF SOLUTIONS GROUP, LLC - CCD**			**$ 2,000.00**	
	HEATHER TRURO - CCD				
		11/20/2021	5802 5807	7,972.50	Consulting/Printing
ACH - 328	**Total for HEATHER TRURO - CCD**			**$ 7,972.50**	
	OCCUMETRIC, INC. - CCD				
		11/15/2021	2021-101	1,500.00	Training
ACH - 329	**Total for OCCUMETRIC, INC. - CCD**			**$ 1,500.00**	
	WELLNESS COUNCILS OF AMERICA - CCD				
		11/23/2021	17971	368.85	Well Workplace Newsletter 12/21
ACH - 330	**Total for WELLNESS COUNCILS OF AMERICA - CCD**			**$ 368.85**	
	SAUSALITO-MARIN CITY S.D.				
		11/22/2021		2,603.00	refund to Sausalito
21619	**Total for SAUSALITO-MARIN CITY S.D.**			**$ 2,603.00**	
	TOTAL			**$ 14,444.35**	

I HEREBY CERTIFY THAT THE ABOVE LISTED DISBURSEMENTS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signature

JASON J. WAGNER
(Please print name)

Signature

GEORGE W. EMERSON
(Please print name)

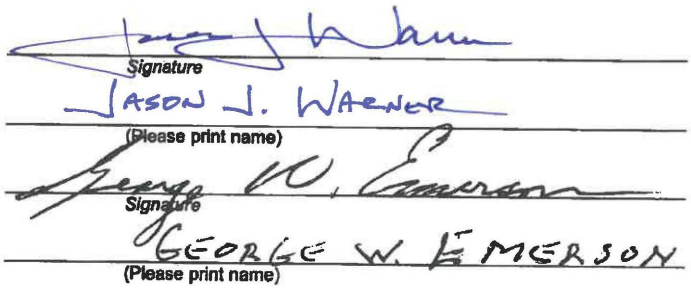
CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY
DISBURSEMENT REGISTER GENERAL ACCOUNT NO. xxxxxx6936
DEMANDS AS OF December 8, 2021

DISB. #	VENDOR	INVOICE DATE	INVOICE NUMBER	AMOUNT	DESCRIPTION
	CARPINTERIA SANITARY DISTRICT.				
		12/09/2021	WC Audit	904.00	WC Payroll Audit - PY31
21620	**Total for CARPINTERIA SANITARY DISTRICT.**			**$ 904.00**	
	CENTRAL MARIN SANITARY				
		12/09/2021	WC Audit	335.00	WC Payroll Audit - PY31
21621	**Total for CENTRAL MARIN SANITARY**			**$ 335.00**	
	DELTA DIABLO DIST.				
		12/09/2021	WC Audit	31,275.00	WC Payroll Audit - PY31
21622	**Total for DELTA DIABLO DIST.**			**$ 31,275.00**	
	DUBLIN SAN RAMON SERVICES DIST.				
		12/09/2021	WC Audit	11,528.00	WC Payroll Audit - PY31
21623	**Total for DUBLIN SAN RAMON SERVICES DIST.**			**$ 11,528.00**	
	GOLETA SANITARY DIST.				
		12/09/2021	WC Audit	2,230.00	WC Payroll Audit - PY31
21624	**Total for GOLETA SANITARY DIST.**			**$ 2,230.00**	
	LAS GALLINAS VALLEY S.D.				
		12/09/2021	WC Audit	5,921.00	WC Payroll Audit - PY31
21625	**Total for LAS GALLINAS VALLEY S.D.**			**$ 5,921.00**	
	MONTECITO SANITARY DIST.				
		12/09/2021	WC Audit	1,799.00	WC Payroll Audit - PY31
21626	**Total for MONTECITO SANITARY DIST.**			**$ 1,799.00**	
	MONTEREY ONE WATER DIST.				
		12/09/2021	WC Audit	41,648.00	WC Payroll Audit - PY31
21627	**Total for MONTEREY ONE WATER DIST.**			**$ 41,648.00**	
	MT. VIEW SANITARY DISTRICT				
		12/09/2021	WC Audit	3,048.00	WC Payroll Audit - PY31
21628	**Total for MT. VIEW SANITARY DISTRICT**			**$ 3,048.00**	
	NAPA SANITATION DISTRICT				
		12/09/2021	WC Audit	4,336.00	WC Payroll Audit - PY31
21629	**Total for NAPA SANITATION DISTRICT**			**$ 4,336.00**	
	NORTH OF RIVER SANITARY DIST				
		12/09/2021	WC Audit	3,217.00	WC Payroll Audit - PY31
21630	**Total for NORTH OF RIVER SANITARY DIST**			**$ 3,217.00**	
	NOVATO SANITARY DIST.				
		12/09/2021	WC Audit	1,486.00	WC Payroll Audit - PY31
21631	**Total for NOVATO SANITARY DIST.**			**$ 1,486.00**	
	ORO LOMA SANITARY DIST.				
		12/09/2021	WC Audit	7,490.00	WC Payroll Audit - PY31
21632	**Total for ORO LOMA SANITARY DIST.**			**$ 7,490.00**	
	ROSS VALLEY SANITATION DIST.				
		12/09/2021	WC Audit	18,941.00	WC Payroll Audit - PY31
21633	**Total for ROSS VALLEY SANITATION DIST.**			**$ 18,941.00**	
	SAN ELIJO JOINT POWERS AUTHORITY				
		12/09/2021	WC Audit	1,939.00	WC Payroll Audit - PY31
21634	**Total for SAN ELIJO JOINT POWERS AUTHORITY**			**$ 1,939.00**	
	SANITARY DISTRICT #5 OF MARIN				
		12/09/2021	WC Audit	2,078.00	WC Payroll Audit - PY31
21635	**Total for SANITARY DISTRICT #5 OF MARIN**			**$ 2,078.00**	
	SANTA MARGARITA WATER DIST.				
		12/09/2021	WC Audit	30,175.00	WC Payroll Audit - PY31
21636	**Total for SANTA MARGARITA WATER DIST.**			**$ 30,175.00**	
	SELMA-KINGSBURG-FOWLER C.S.D.				
		12/09/2021	WC Audit	14,540.00	WC Payroll Audit - PY31
21637	**Total for SELMA-KINGSBURG-FOWLER C.S.D.**			**$ 14,540.00**	
	SILICON VALLEY CLEAN WATER DIST				
		12/09/2021	WC Audit	16,542.00	WC Payroll Audit - PY31
21638	**Total for SILICON VALLEY CLEAN WATER DIST**			**$ 16,542.00**	
	TAHOE-TRUCKEE SANITATION				
		12/09/2021	WC Audit	798.00	WC Payroll Audit - PY31
21639	**Total for TAHOE-TRUCKEE SANITATION**			**$ 798.00**	
	TRUCKEE SANITARY DISTRICT				
		12/09/2021	WC Audit	2,281.00	WC Payroll Audit - PY31
21640	**Total for TRUCKEE SANITARY DISTRICT**			**$ 2,281.00**	
	VALLEJO FLOOD AND WASTEWATER DIST.				
		12/09/2021	WC Audit	15,029.00	WC Payroll Audit - PY31
21641	**Total for VALLEJO FLOOD AND WASTEWATER DIST.**			**$ 15,029.00**	
	VALLEY SANITARY DISTRICT				
		12/09/2021	WC Audit	6,080.00	WC Payroll Audit - PY31
21642	**Total for VALLEY SANITARY DISTRICT**			**$ 6,080.00**	
	VENTURA REGIONAL SANITATION DISTRICT				

CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY
DISBURSEMENT REGISTER GENERAL ACCOUNT NO. xxxxxx6936
DEMANDS AS OF December 8, 2021

DISB. #	VENDOR	INVOICE DATE	INVOICE NUMBER	AMOUNT	DESCRIPTION
		12/09/2021	WC Audit	50,865.00	WC Payroll Audit - PY31
	Total for VENTURA REGIONAL SANITATION				
21643	**DISTRICT**			**$ 50,865.00**	
	VICTOR VALLEY WASTEWATER RECL. AUTHORITY				
		12/09/2021	WC Audit	5,791.00	WC Payroll Audit - PY31
	Total for VICTOR VALLEY WASTEWATER RECL.				
21644	**AUTHORITY**			**$ 5,791.00**	
	WEST BAY SANITARY DIST.				
		12/09/2021	WC Audit	15,438.00	WC Payroll Audit - PY31
21645	**Total for WEST BAY SANITARY DIST.**			**$ 15,438.00**	
	WEST VALLEY SANITATION DISTRICT				
		12/09/2021	WC Audit	1,883.00	WC Payroll Audit - PY31
21646	**Total for WEST VALLEY SANITATION DISTRICT**			**$ 1,883.00**	
	TOTAL			**$ 297,597.00**	

I HEREBY CERTIFY THAT THE ABOVE LISTED DISBURSEMENTS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.



CALIFORNIA SANITATION RISK MANAGEMENT AUTHORITY
DISBURSEMENT REGISTER GENERAL ACCOUNT NO. xxxxxx6936
DEMANDS AS OF December 15, 2021

DISB. #	VENDOR	INVOICE DATE	INVOICE NUMBER	AMOUNT	DESCRIPTION
	ALLIANT INSURANCE SERVICES - CCD				
		12/09/2021	1825373	2,678,855.00	Renew Liability 12/21-22
		12/09/2021	1825416	762,533.75	Renew Liability 12/21-22
		12/14/2021	1828805	34,741.56	Renew E&O 12/21-22
ACH - 331	**Total for ALLIANT INSURANCE SERVICES - CCD**			**$ 3,476,130.31**	
	CARL WARREN & CO. - CCD				
		11/30/2021	Nov 2021	13,616.86	Monthly Claims Admin & Billings
ACH - 332	**Total for CARL WARREN & CO. - CCD**			**$ 13,616.86**	
	DKF SOLUTIONS GROUP, LLC - CCD				
		12/07/2021	20195, 6, 7	4,329.00	RCO
ACH - 333	**Total for DKF SOLUTIONS GROUP, LLC - CCD**			**$ 4,329.00**	
	GIBBONS & CONLEY - CCD				
					General CSRMA Matters: Program/Gen
		12/08/2021	21Nov1594	903.54	Fees & Exp
ACH - 334	**Total for GIBBONS & CONLEY - CCD**			**$ 903.54**	
	KBF COLLABORATIVE SERVICES - CCD				
		12/01/2021	CSR-165	1,237.50	RCO redesign
ACH - 335	**Total for KBF COLLABORATIVE SERVICES - CCD**			**$ 1,237.50**	
	YORK - CCD				
		12/01/2021	400000078196	20,772.58	Claims Administration 12/21
ACH - 336	**Total for YORK - CCD**			**$ 20,772.58**	
	ARCLIGHT MEDIA				
		12/05/2021	9882	605.00	web hosting
21647	**Total for ARCLIGHT MEDIA**			**$ 605.00**	
	CALIFORNIA ASSOC. OF SANITATION AGENCIES				
		12/02/2021	5838	957.00	CASA
21648	**Total for CALIFORNIA ASSOC. OF SANITATION AGENCIES**			**$ 957.00**	
	GOLETA WEST SANITARY DISTRICT				
		10/01/2021	Wellness/Safety	1,000.00	Wellness/Safety
21649	**Total for GOLETA WEST SANITARY DISTRICT**			**$ 1,000.00**	
	MYRON D. LEAVELL				
		12/12/2021	2021 12 Leavell	920.00	Cert of Achievement Review Fee
21650	**Total for MYRON D. LEAVELL**			**$ 920.00**	
	SELF INSURANCE PLANS				
		12/01/2021	OSIP69126	101,180.96	Assessment for Fiscal YR 21/22
21651	**Total for SELF INSURANCE PLANS**			**$ 101,180.96**	
	TOTAL			**$ 3,621,652.75**	

I HEREBY CERTIFY THAT THE ABOVE LISTED DISBURSEMENTS ARE FOR CORRECT AND JUST SERVICES OR MATERIALS RECEIVED THAT PAYMENT HAS NOT BEEN PREVIOUSLY MADE, AND THAT FUNDS ARE AVAILABLE TO COVER THESE PAYMENTS.

Signature

JASON J. WAGNER
(Please print name)

Signature

GEORGE W. EMERSON
(Please print name)

California Sanitation Risk Management Authority

Long-Range Action Plan

2021/22

Alliant Insurance Services, Inc.
100 Pine Street, 11th Floor
San Francisco, CA 94111
(415) 403-1400

As of: January 11, 2022

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ON TARGET

I. Strategic Partnerships to Expand Risk Control Offerings

Description: The Executive Board directed the Program Administrators to develop ideas for partnering with public and private organizations to expand risk control service offerings for CSRMA members.

Objective: To expand the risk control service offerings for CSRMA members in an efficient and cost effective manner.

Action(s):

1. Explore opportunities and develop ideas for partnerships
2. Present findings to Executive Board for discussion and direction
3. Negotiate partnerships
4. Implementation as necessary

Responsibility:

1. Risk Control Advisor and Alliant Insurance Services
2. Risk Control Advisor, Alliant Insurance Services and Executive Board
3. Risk Control Advisor and Alliant Insurance Services
4. Risk Control Advisor and Alliant Insurance Services

Deadlines:

1. November - December 2021
2. December 2021
3. January – February 2022
4. March – April 2022

Fiscal Impact: Unknown at this time, but the probable outcome of any partnership will result in cost savings to CSRMA.

Background: The pandemic resulted in an increased demand for many services, and how those services are to be delivered, including the following:

- Webinars and Written Training/Reference Materials: As information on Covid-19 was learned and guidance issued, the need to be able to disseminate this information quickly became apparent. CSRMA responded with a significant increase in webinars as well as publishing information and guidance from the Centers for Disease Control, CA Department of Health Services, OSHA and CalOSHA and keeping it current as information/guidance developed.

- Meetings: The number of meetings (mostly virtual) with CSRMA members increased significantly during the pandemic, to assist members in navigating regulatory compliance in a

new environment as well as developing their own pandemic response based on evolving guidance and mandates.

Evolving Services:

- **Members:** During the pandemic employers were forced to quickly adapt to operating in a virtual environment for meetings, training and customer service. CSRMA members were no exception as they moved to have administrative staff work remotely and provide customer service virtually. Anecdotally, some members are continuing various forms of allowing administrative employees to work from home part time to allow for greater schedule flexibility for staff.

- **CSRMA:** CSRMA was well situated to pivot to a fully virtual world since the following services were oftentimes already being delivered virtually before the pandemic began and most members were already accustomed to service delivery in this format:
  - Training:
    - Webinars (pre-pandemic CSRMA provided ~30 webinars per year; 2020 saw CSRMA deliver 44 webinars)
      - This placed an increased demand on CSRMA's training budget
    - Vector Solutions
    - Seminars
  - Risk control consulting/meetings
  - Risk control surveys
  - Other on-going member services

Lessons Learned:

- Training: Members are comfortable receiving training virtually but the 2021 CSRMA Training Services Survey (attached) also shows the desire for in-person training services has increased since the same time 2020.
  - While considering the demand for greater variety of training formats and topics, the pressure on CSRMA's training budget and available time should also be considered in order to optimize delivery of the trainings.
- Meetings: CSRMA members have grown accustomed to virtual meetings, however there is a growing sense that face-to-face meetings will become more common again to supplement the virtual meetings. A likely outcome is more total meetings.
- The pandemic created the need for CSRMA to engage subject matter experts and consultants at an increased rate to deliver needed risk control services. Examples:
  - New CalOSHA regulations
  - County health department requirements
  - CA Department of Health Services requirements and guidance
  - New workers' compensation rules, reporting requirements
  - Development of model or template documents to members
  - Work from home guidance (i.e. CalOSHA regulations, ergonomics, workers' compensation and employment law issues)
  - Cyber security training and resources as the rate of cyberattacks and malware increased as organizations moved quickly to operating in a dispersed virtual manner, often without qualified IT services assisting

- Consulting: The transition to operating in a virtual environment and the ease of meeting via Zoom saw an increase in demand for consulting services on pandemic and non-pandemic related issues. This demand is not expected to decrease due to the ease and immediacy of delivering consulting services.
- Member Access to virtual training and services: A handful of members have expressed a need for basic software and computer literacy training for administrative, operational and collections staff. While Vector Solutions has courses on basic software programs used in a business environment, the sense is that the courses are outdated. This also echoes the range of training topics members would like to see CSRMA provide and the range of topics members are requesting consulting services.

Status: As of January 11, 2022, this project is on target. Based on direction from the Executive Board at its December 2021 meeting, the Program Administrators have developed ideas for partnering with public and private organizations to expand risk control service offerings to CSRMA members. Proposed partnerships will be presented to the Executive Board at its January 19, 2022 meeting.

ON TARGET

II. Rebuilding Risk Control Online

Description: The Executive Board directed the Program Administrators and the CSRMA Risk Control Advisor to rebuild Risk Control Online.

Objective: To redesign, reprogram and rebuild Risk Control Online in order to address a number of issues including:

- Replace deprecated programming language
- Improve ADA accessibility
- Enable mobile device responsiveness
- Increase cybersecurity
- Update design aesthetic
- Improve navigation
- Implement Single Sign-On with Vector Solutions

Action(s):

1. Engage designers, programmers, project managers and web-host managers to begin project.
2. Commence redesign, reprogram and rebuild.
3. Beta testing
4. Present redesign to the Executive Board
5. Membership Training
6. Fully redesigned Risk Control Online goes live

Responsibility:

1. Risk Control Advisor and Alliant Insurance Services
2. Risk Control Advisor, Alliant Insurance Services, KBF Services, and Arclight Media
3. Risk Control Advisor, Alliant Insurance Services, KBF Services and Arclight Media
4. Risk Control Advisor, Alliant Insurance Services, Executive Board and KBF Services
5. Risk Control Advisor, Alliant Insurance Services and KBF Services
6. Risk Control Advisor, Alliant Insurance Services, KBF Services and Arclight Media

Deadlines:

1. February 2022
2. March – May 2022
3. May-June 2022
4. June 2022
5. July - September 2022

6. September 2022

Fiscal Impact:

- Design and Programming (Arclight Media): $48,000 - $54,000
- Web Design and Project Owner/Manager (KBF Collaborative Services): $9,000 - $11,000
- Linux Server setup with Web Host Manager, cPanel, MySQL, PHP MyAdmin, and Apache webserver software: $1,875 - $2,250 (one-time expense)

Note: Ongoing hosting expense is approximately $1,500 per year lower than the existing site at approximately $8,100 per year.

A quote for a Message Board will be obtained as directed by the Executive Board.

Background: In March 2020 CSRMA initiated a project to improve ADA accessibility of Risk Control Online. Based in part on the large scope and expense of bringing the site into full compliance, CSRMA elected to take a phased approach. The completed phases have greatly improved the accessibility of RCO by addressing the most frequently visited pages and updating them to conform to ADA guidelines.

Prior to beginning the next phase of the ADA project, Adobe announced that they were deprecating the version of the programming language (ColdFusion) that RCO was developed in. This means that Adobe would no longer be supporting the application, providing security patches, or updating performance.

Upgrading ColdFusion is a considerable expense so other options were explored. CSRMA determined that the most cost-effective solution is to rebuild RCO in the PHP open-source programming language.

A prototype of the rebuild was reviewed with the Executive Board at their October 2021 Long Range Planning Session.

Status: This project is scheduled to commence in February 2022.

DELAYED

III. Captive Insurance Company Formation – Phase I, Feasibility Study

Description: The Executive Board directed the Program Administrators to conduct a Captive feasibility study.

Objective: To determine whether the formation of a Captive is feasible.

Action(s):

1. Draft a scope for a feasibility study, and have exploratory discussions with the Director of Alliant's Captive practice and actuarial firms
2. Present the feasibility study scope and results of exploratory discussion to Officers Committee
3. Commence feasibility study, as necessary
4. Present feasibility study findings to the Executive Board, and take action as necessary
5. Begin Captive Insurance Company formation planning Phase II, as necessary

Responsibility:

1. Alliant Insurance Services
2. Alliant Insurance Services and Officers Committee
3. Alliant Insurance Services
4. Alliant Insurance Services and Executive Board
5. Alliant Insurance Services, Finance Committee, Executive Board

Deadlines:

1. November 2021 – December 2021
2. December 2021
3. December 2021 – January 2022
4. March 2022
5. April 2022

Fiscal Impact: The Executive Board provided the Program Administrators with direction to conduct a feasibility study at a cost not to exceed $35,000.

Background: A captive insurance company (captive) is a special purpose insurance or reinsurance company that is owned and controlled by its parent company, (in this case CSRMA). The captive's purpose is to insure some or all of the risk of its parent. In so doing, the parent is able to secure coverage from the captive, and benefits from the captive's *profitable* underwriting of the parents' risk.

Many public agency risk-sharing pools are considering or have formed captives for both insurance needs and investment purposes. A captive could be used to expand product offerings to include new lines of insurance that may not be applicable to all members, or to offer coverage to third parties, or more likely

in CSRMA's case, assume risk in CSRMA programs to diversify our panel of program carriers and capture underwriting profit. Captives are also created to broaden the pool's permissible investment universe.

As respects broadening the investment universe, up until recently, public agency risk-sharing pools in California have invested funds in high-quality, relatively short-term fixed income assets, in accordance with California Government Code. However, as operating costs have increased and investment returns on high-quality, fixed income instruments have stagnated somewhat, many pools have been exploring other options to potentially enhance returns. Investing through a captive gives pools the ability to invest in a broader range of investment types, including longer and more diversified fixed income, and equities (broadly referred to as multi-asset class investing), which may potentially enhance returns while seeking to mitigate the overall risk profile of the portfolio.

Status: As of January 11, 2022, this project is delayed. Exploratory discussions with the Director of Alliant's Captive practice and actuarial firms have taken place. A draft scope of work for the feasibility study is in process and will be presented to the Officers Committee in January. The Program Administrators will provide the Executive Board with a verbal update on their discussions with the Director of Alliant's Captive practice and actuarial firms at its January 19, 2022 meeting.

DRAFT

IV. Sewer Backups Prevention and Mitigation Strategies

Description: The Executive Board directed the Program Administrators to conduct a review of the current sewer backup prevention and mitigation strategies, develop additional initiatives and educate the membership.

Objective: To help reduce the frequency and severity of sewer backup claims.

Action(s):

1. Educate members through Lessons Learned and Case Studies
2. Technical Skills training to CSRMA membership
3. Increase minimum deductible for sewer backup claims from $10K to $15K
4. Educate the membership on the Deductible Selection Policy & Procedure

Responsibility:

1. Alliant Insurance Services, CSRMA Risk Control Advisor and General Counsel
2. CSRMA Risk Control Advisor
3. Alliant Insurance Services, Pooled Liability Committee, Executive Board and Board of Directors
4. Alliant Insurance Services, Executive Board and Board of Directors

Deadlines:

1. January 2022 - Ongoing
2. February 2022 - Ongoing
3. February 2022, August 2022, to be effective 12/31/2022 Program renewal
4. August 2022

Fiscal Impact: Unknown.

Background: Sewer backup (SBU) claims continue to be CSRMA's leading cause of loss in frequency year over year and the focus of CSRMA's risk control efforts in the liability program. At their October 2021 Long Range Planning Session, the Executive Board discussed prevention, mitigation strategies and best practices to address sewer backup claims. These included increasing member's minimum deductibles, reviewing the case study of *City of Oroville v. Superior Court* (2019) 7 Cal.5th 1091, and conducting root cause analysis when claims occur.

Status: As of January 11, 2022, this project is delayed. Presentations scheduled for the January 2022 CASA Conference have been postponed due to the cancellation of the conference. Topics to be presented include "Oroville Sewer Backup Case – Lessons Learned and a CA Supreme Court Decision" and "How to Manage a World Class Sanitary Sewer Collection System".

Agenda Item No. E.2.
Executive Board Meeting
Meeting Date: January 19, 2022

Resolution Recognizing the Contributions of Betty Burnett

ISSUE: The Executive Board wishes to recognize in a formal manner the contributions of CSRMA's departing Executive Board Member Betty Burnett.

RECOMMENDATION: The Program Administrators recommend that the Executive Board recommend that the Board of Directors honor the contributions of Betty Burnett with a formal resolution.

BACKGROUND: Betty Burnett has served on CSRMA's Board of Directors, Pooled Liability Committee and Executive Board for many years. CSRMA has greatly benefited from her experience, expertise, guidance and support.

ATTACHMENTS: Resolution No. 1-22 (BD)

California Sanitation Risk Management Authority

Board of Directors
Resolution No. 1-22 (BD)

Resolution Recognizing the Contributions of
Betty Burnett
To the California Sanitation Risk Management Authority

The Board of Directors of the California Risk Management Authority finds and determines as follows:

(a) Betty Burnett has diligently served as Board Member, Executive Board Member, and Pooled Liability Committee Member of the California Sanitation Risk Management Authority.

(b) It is appropriate to recognize Betty Burnett for her time, effort and many contributions to ensure the growth and success of the California Sanitation Risk Management Authority.

(c) For the many contributions made to the California Sanitation Risk Management Authority, its Board of Directors finds it incumbent to express sincere gratitude and appreciation.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the Board of Directors of the California Sanitation Risk Management Authority as follows:

1. The California Sanitation Risk Management Authority does hereby recognize the many contributions of Betty Burnett to the Authority, and by this Resolution does express to her sincere gratitude and appreciation.

2. The President and Secretary are directed to subscribe and execute on behalf of the Authority a true copy of this Resolution, and to cause a copy of the Resolution to be suitably bound, inscribed and presented to Betty Burnett.

* * * * * * * * *

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at a meeting of the Board of Directors of the California Sanitation Risk Management Authority held on the 20th day of January 2022, which was approved by unanimous acclamation of all Board of Directors members in attendance.

_____

President

ATTEST:

_____

Secretary

Agenda Item No. E.3.
Executive Board Meeting
Meeting Date: January 19, 2022

Resolution Recognizing the Contributions of Ben Munoz

ISSUE: The Executive Board wishes to recognize in a formal manner the contributions of CSRMA's departing Workers' Compensation Committee Member Ben Munoz.

RECOMMENDATION: The Program Administrators recommend that the Executive Board recommend that the Board of Directors honor the contributions of Ben Munoz with a formal resolution.

BACKGROUND: Ben Munoz has served on CSRMA's Board of Directors and Workers' Compensation Committee for many years. CSRMA has greatly benefited from his experience, expertise, guidance and support.

ATTACHMENTS: Resolution No. 2-22 (BD)

California Sanitation Risk Management Authority

Board of Directors
Resolution No. 2-22 (BD)

Resolution Recognizing the Contributions of
Ben Munoz
To the California Sanitation Risk Management Authority

The Board of Directors of the California Sanitation Risk Management Authority finds and determines as follows:

(a) Ben Munoz has diligently served as Board Member, and Workers' Compensation Committee Member of the California Sanitation Risk Management Authority.

(b) Ben Munoz has dedicated his time and effort and has made many contributions to ensure the growth and success of the California Sanitation Risk Management Authority.

(c) For the many contributions made to the California Sanitation Risk Management Authority, its Board of Directors finds it incumbent to express sincere gratitude and appreciation.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the Board of Directors of the California Sanitation Risk Management Authority as follows:

1. The California Sanitation Risk Management Authority does hereby recognize the many contributions of Ben Munoz to the Authority, and by this Resolution does express to him sincere gratitude and appreciation.

2. The President and Secretary are directed to subscribe and execute on behalf of the Authority a true copy of this Resolution, and to cause a copy of the Resolution to be suitably bound, inscribed and presented to Ben Munoz.

* * * * * * * * *

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at a meeting of the Board of Directors of the California Sanitation Risk Management Authority held on the 20th day of January 2022, which was approved by unanimous acclamation of all Board of Directors members in attendance.

_____

ATTEST: President

_____

Secretary

Agenda Item No. E.4.
Executive Board Meeting
Meeting Date: January 19, 2022

Resolution Recognizing the Contributions of Chad Davisson

ISSUE: The Executive Board wishes to recognize in a formal manner the contributions of CSRMA's departing Pooled Liability Committee Member Chad Davisson.

RECOMMENDATION: The Program Administrators recommend that the Executive Board recommend that the Board of Directors honor the contributions of Chad Davisson with a formal resolution.

BACKGROUND: Chad Davisson has served on CSRMA's Board of Directors and Pooled Liability Committee for many years. CSRMA has greatly benefited from his experience, expertise, guidance and support.

ATTACHMENTS: Resolution No. 3-22 (BD)

California Sanitation Risk Management Authority

Board of Directors
Resolution No. 3-22 (BD)

Resolution Recognizing the Contributions of
Chad Davisson
To the California Sanitation Risk Management Authority

The Board of Directors of the California Sanitation Risk Management Authority finds and determines as follows:

(a) Chad Davisson has diligently served as Board Member and Pooled Liability Committee Member of the California Sanitation Risk Management Authority.

(b) Chad Davisson has dedicated his time and effort and has made many contributions to ensure the growth and success of the California Sanitation Risk Management Authority.

(c) For the many contributions made to the California Sanitation Risk Management Authority, its Board of Directors finds it incumbent to express sincere gratitude and appreciation.

In consideration of the foregoing findings and determinations,

IT IS RESOLVED by the Board of Directors of the California Sanitation Risk Management Authority as follows:

1. The California Sanitation Risk Management Authority does hereby recognize the many contributions of Chad Davisson to the Authority, and by this Resolution does express to him sincere gratitude and appreciation.

2. The President and Secretary are directed to subscribe and execute on behalf of the Authority a true copy of this Resolution, and to cause a copy of the Resolution to be suitably bound, inscribed and presented to Chad Davisson.

* * * * * * * *

I hereby certify that the foregoing is a full, true and correct copy of a Resolution duly and regularly adopted and passed at a meeting of the Board of Directors of the California Sanitation Risk Management Authority held on the 20th day of January 2022, which was approved by unanimous acclamation of all Board of Directors members in attendance.

_____

President

ATTEST:

_____

Secretary

Agenda Item: K.1
Executive Board Meeting
Meeting Date: January 19, 2022

Strategic Partnerships to Expand Risk Control Offerings

ISSUE: This is follow-up to the same item the Executive Board saw at their December meeting. At the 2021 Long Range Planning Session, the Executive Board directed staff to develop ideas for partnering with public and private organizations to expand risk control service offerings for CSRMA members.

- Public Partnerships
  - The pools of ACWA JPIA, SCORE, NCCSIF and PLAN JPA have been approached with idea of sharing webinars each provides with CSRMA in exchange for being provided access to CSRMA's webinars. Status as of 1/5/22:
    - ACWA JPIA, NCCSIF and SCORE: Interested in participating, but they do not provide the breadth or quantity of webinars as CSRMA. Additionally, they do not have a schedule of webinars developed.
      - Proposed Plan of Action:
        - Working with each pool on a case-by-case basis, the Risk Control Advisor will choose which webinars to share with these pools in an equitable manner. The goal is to increase training offerings to CSRMA, so as the other pools schedule their webinars the Risk Control Advisor will decide if it's a good fit for CSRMA and offer a CSRMA webinar in return.
    - Another possible opportunity is to share in the cost of the LCW seminars with other interested pools. This has not yet been explored.

- Private Partnerships
  - At the December meeting, the Board gave direction to cost share (50/50) with DKF Solutions Group on webinars DKF Solutions Group (DKF) desires to invite their clients to attend and CSRMA agrees (There is no possibility any CSRMA member would not be able to attend any of the webinars due the registration being full).
    - This plan of action has the potential to save CSRMA $12,000-plus per year given the number of webinars CSRMA provides that DKF is interested in cost sharing.
    - Below is the CSRMA webinar schedule for winter/early spring as it's scheduled now (*additional webinars will be scheduled as the need arises – i.e. CalOSHA's update to the Covid-19 regulation).* Of the 18 webinars scheduled, DKF would like to cost share in 12. This will result in ~$4,800 savings to CSRMA. The webinars DKF would like to cost share are indicated with a DKF prefix:

Date	Time	Topic
1/6/2022	8:15a-9:15a	DKF - Workplace Violence Awareness & Prevention
1/12/2022	8:15a-9:15a	OSHA Reporting Requirements – What You Might Not Know!
1/18/2022	8:15a-9:15a	DKF - Pump Station Emergency Response Plans: A Commonly Overlooked SSMP Requirement
1/31/2022	8:15a-9:15a	DKF - Effective Knowledge Transfer from One Generation of Employee to the Next
2/8/2022	8:15a-9:15a	DKF - Effective Contract Mgt Programs
2/17/2022	9:30a-11:00a	State of Cyberspace for Public Agencies – Yes, you need to be afraid
2/22/2022	8:15a-9:15a	DKF - Contractual Risk Transfer
3/1/2022	8:15a-9:15a	Workers' Compensation Legal Update and Best Practices – "What's New in '22!"
3/15/2022	8:15a-9:15a	DKF - Goodbye I&I
3/22/2022	8:15a-9:15a	DKF - CalOSHA's Multi-Employer Worksite Standard – A Path to Compliance (and Less Liability for Your Agency)
3/24/2022	9:30a-11:00a	Ransomware and Cyber Attack Incident Response Plans for Public Agencies
4/5/2022	8:15a-9:15a	DKF - New Employee Safety Orientations Made Easy….and Effective
4/7/2022	9:30a-11:00a	Cyber Security Table Top Drills – Test Your Agency's Defenses and Response Plan
4/12/2022	8:15a-9:15a	What Supervisors Need to Know About Workers' Compensation to Avoid Legal Pitfalls
5/10/2022	8:15a-9:15a	DKF - Is Your Overflow Emergency Response Plan in Compliance with the New SSMP Regulation?
5/23/2022	8:15a-9:15a	DKF - Private Sewer Lateral Programs Move to the Cloud
6/16/2022	8:15a-9:15a	DKF - Wildfire Preparedness and Response
6/21/2022	8:15a-9:15a	DKF - CalOSHA's Wildfire Smoke Regulation: Steps to Compliance

- In-person workshops and Virtual Seminars: CSRMA stopped providing in-person workshops at locations around the State several years ago due to cost and consistently low attendance in some parts of the State. Because CSRMA was bearing the full cost of the trainer and, oftentimes, hotel training rooms, the cost per student was very high. DKF and other vendors provide offline and online seminars. Opportunities exist for CSRMA to buy blocks of seats at a significant discount for workshops/virtual seminars offering learning opportunities relevant to CSRMA's interests.
  - Status: This idea is being developed and more information will be provided once a schedule of proposed classes is prepared.

RECOMMENDATION: The Program Administrators recommend that the Executive Board take action on the proposed public and private partnerships presented.

FISCAL IMPACT: Unknown at this time, but the probable outcome of any partnership will result in cost savings to CSRMA.

BACKGROUND: None

POETRY FOUNDATION

When I Heard the Learn'd Astronomer

BY WALT WHITMAN

When I heard the learn'd astronomer,
When the proofs, the figures, were ranged in columns before me,
When I was shown the charts and diagrams, to add, divide, and measure them,
When I sitting heard the astronomer where he lectured with much applause in the lecture-room,
How soon unaccountable I became tired and sick,
Till rising and gliding out I wander'd off by myself,
In the mystical moist night-air, and from time to time,
Look'd up in perfect silence at the stars.

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Addressing Gender Identity And Sexual Orientation Requests From Employees

A former barista, who identifies as non-binary, sued Starbucks for allegedly subjecting them to repeated misgendering by their supervisors.

The plaintiff, who identifies as "they/them," alleges in the lawsuit that two supervisors subjected them to "a continuing pattern of sexual harassment and gender discrimination."

The plaintiff began working for a Starbucks store near Chicago in September 2019. A couple of months later, the plaintiff told their coworkers and managers that they were in the process of transitioning from male to non-binary and would like to be recognized as non-binary. The plaintiff's managers and coworkers also learned around the same time that the plaintiff was bisexual, according to the allegations contained in the lawsuit.

The plaintiff claims in the suit, "From the moment information concerning Plaintiff's gender and sexual orientation became known to their co-workers and management, Plaintiff was forced to deal with insults and mistreatment nearly every time Plaintiff worked a shift between November of 2019 and May of 2020."

Both the store manager and a shift supervisor allegedly misgendered the plaintiff by continuing to use male pronouns to refer to them, even after the plaintiff asked the managers to stop. In addition, the shift supervisor allegedly verbally harassed the plaintiff and, on one occasion when the plaintiff complained about the shift supervisor's behavior, the supervisor told them to "man up" because they were "too sensitive."

The plaintiff alleges the store manager failed to act when asked to respond to the shift supervisor's comments. The manager and supervisor also allegedly failed to respond to the plaintiff's multiple requests to move to a different store or have different shifts than the shift supervisor. Both allegedly told the plaintiff not to file a formal complaint with Starbucks' human resources department.

The shift supervisor "began humiliating and yelling at" the plaintiff about their gender identity and physically pushed the plaintiff on May 21, 2020, according to the allegations in the lawsuit. The plaintiff reported the incident to the store manager that day. Later that same month, Starbucks terminated the plaintiff, allegedly "without any legitimate, non-pretextual reason."

The plaintiff is seeking an injunction to prevent future discrimination as well as damages in excess of $100,000 for lost wages and benefits, emotional pain and suffering, and humiliation. Grace Dean "A Former Starbucks Barista Who Identifies As Non-Binary Is Suing The Coffee Chain Over Claims They Were Repeatedly Misgendered By Supervisors" www.businessinsider.in (Nov. 18, 2021).

Commentary

Managers are responsible for enforcing company policies, including policies that protect gender identity.

Managers should never make, or allow, disparaging comments about an employee's gender identity or sexual orientation. If an employee asks you to refer to them using a different name or pronouns to better reflect their gender identity, adhere to the employee's request.

Managers and supervisors are also responsible for making sure every other member of the organization, particularly those on their team, follows the organization's discrimination prevention policy. Immediately step in if you witness a coworker or third party subjecting an applicant or employee to gender identity or sexual orientation discrimination or harassment.

Travelers RMplusonline

rmplusonline.com/article.cfm

Online Account Takeover Fraud Spiking: Are Unique And Strong Passwords The Answer?

Account takeover (ATO) fraud occurs when identity thieves use stolen credentials to take control of a legitimate user account.

ATO fraud is increasing across all industries, with a majority of the attacks detected on the Arkose Global Network occurring at the login point. Credential stuffing attacks, which involve using bots to constantly try different username and password combinations until a match is found, more than doubled in Q4 2020 compared to Q3 2020.

In a poll of 100 IT executives commissioned by Arkose Labs, most respondents said ATO attacks cost between $50 and over $200 per incident, which can add up to a huge expense if an organization experiences thousands of these attacks.

Many cybercriminals start out committing ATO fraud because there are numerous free or low-cost tools available to help them execute attacks at scale, as well as public, online tutorials on how to use these tools. Years of large-scale data breaches have made it easy for identity thieves to get username and password combinations.

Cybercriminals also like ATO fraud because it enables them to carry out many types of downstream attacks. Through ATO fraud, identity thieves can drain funds from bank accounts; apply for loans or credit cards; make fraudulent payments; carry out phishing scams; redirect shipments; launder money; steal rewards points; resell subscription information; and carry out drug- and human-trafficking, among other crimes.

Financial services and fin-tech accounts are the most vulnerable to cybercriminals because they can steal money from them and gather sensitive information. However, hackers will also target gaming, travel, social media, and streaming services accounts.

A successful ATO attack involves these three steps: 1. Credential harvesting (using phishing, malware, or social engineering attacks or exploiting database security vulnerabilities); 2. Account validation (often using botnets); and 3. Account takeover (when a fraudster buys a list of compromised accounts).

Ways to detect and stop ATO attacks include assigning risk scores and creating rules to verify digital identities, multi-factor authentication, CAPTCHAs, and reviewing every user manually. The Arkose Labs Fraud and Abuse Prevention Platform uses data-driven, real-time fraud intelligence with secondary screening of risky traffic. "Account Takeover Fraud: What It Is And How To Stop it" arkoselabs.com (Jun. 29, 2021).

Commentary

Do you use a unique, strong password for every online account?

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Your Opinion Matters to Us!

To view what others think, log in and go to the Knowledge Vault to View Poll Results.

Cybercriminals employ several types of hacking methods to get the login credentials they need to carry out ATO fraud.

Buying credentials stolen in a data breach from the internet may be all they need to attack poorly-protected types of accounts. However, to gain access to financial and other valuable accounts, cybercriminals may employ additional measures including SIM swapping and phishing campaigns.

Protect yourself from ATO fraud by using unique, strong passwords for every online account and immediately changing your username and password if you are notified that it may have been compromised. These measures reduce the risk that information stolen in a data breach could be used to access one or more of your accounts.

Also, watch out for phishing emails, such as those that look like they are from your bank and ask you to click on a link to confirm your login credentials. Never share login credentials in response to an unsolicited email or telephone request. Always make sure that a website is encrypted, and the domain name matches the legitimate website before entering your username and password.

Finally, your opinion is important to us. Please complete the opinion survey:

CSRMA MEETING CALENDAR 2022

JANUARY	FEBRUARY	MARCH	APRIL
CSRMA EB - WED - 19	CSRMA LIAB (TC) - MON - 7	CSRMA OC (TC) - THUR - 24	**CSRMA EB & LRP - THUR - 14 (SFO)**
CSRMA BD - THUR - 20	CSRMA WC (TC) - TUES - 15		CSRMA FIN (TC) - MON - 18
CASA January 19 - 21			
Palm Springs			
MAY	**JUNE**	**JULY**	**AUGUST**
CSRMA LIAB - MON - 2 (WC OFFICE)	CSRMA EB (TC) - MON - 6	CSRMA OC (TC) - TUES - 12	**CSRMA EB - WED - 10**
CSRMA OC (TC) - TUES - 10	CSRMA BOD (TC) - THUR - 23		**CSRMA BD - THUR - 11**
CSRMA WC (TC) - WED - 18			
			CASA August 10 - 12
			Squaw Creek
SEPTEMBER	**OCTOBER**	**NOVEMBER**	**DECEMBER**
CSRMA LIAB - MON - 12 (WC OFFICE)	**CSRMA EB - MON - 3 (SFO)**	CSRMA OC (TC) - FRI - 4	CSRMA EB (TC) - MON - 5
CSRMA OC (TC) - FRI - 16	CSRMA WC (TC) - TUES - 18	CSRMA FIN (TC) - MON - 7	CSRMA OC (TC) - THUR - 15
		CSRMA LIAB - MON - 14 (WC OFFICE)	
CAJPA September 13 - 16			
South Lake Tahoe			

Meetings in RED are IN-PERSON

CSRMA
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59 Members

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Matt Anderson
Philip Leiber
Erica Castillo

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Roland Williams, Castro Valley SD
Michelle Gallardo, Dublin-San Ramon SD
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Steve Wagner, Goleta SD
Teresa Herrera, Silicon Valley Clean Water (Alternate)

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Sandeep Karkal

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PFM Asset Management LLC

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Alliant Insurance Services, Inc.

JPA Administration & Insurance
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Seth Cole
Myron Leavell
Marilyn Schley
P.J. Skarlanic
David Blakeley
Thary Ou
Tevea Him
Phuntsok Gaphel

Loss Control Services
David Patzer, Patzer Risk Control Services
CSRMA Risk Control Advisor

Heather Truro, HT Consulting
Return to Work Consultant

Accounting
Tami Giovanni

Pooled Liability Program Committee
Michelle Gallardo, Dublin-San Ramon SD, Chair
Chad Davisson, Ironhouse SD
Patrick Ostly, North of River SD
Talyon Sortor, Fairfield-Suisun SD
Michael Thornton, San Elijo JPA
Lisa Malek-Zadeh, West County WD

Claims
Shari Huff
Carl Warren & Co.

Workers' Compensation Program Committee
Roland Williams, Castro Valley SD, Chair
Blake Tresan, Truckee SD
LeeAnn Warchol, Encina WA
Vince De Lange, Delta Diablo
Jeff Palmer, Ojai Valley SD
VACANT

Claims
Chris Richard
Sedgwick

CSRMA California Sanitation Risk Management Authority

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